

**WASHINGTON STATE
WORKFORCE TRAINING AND EDUCATION COORDINATING BOARD
MEETING NO. 120
JUNE 28, 2007**

**MEMORANDUM OF UNDERSTANDING: NEXT STEPS IN FORMING THE
COMPACT**

At the May Board meeting, members and invited guests discussed the creation of a statewide Memorandum of Understanding (MOU). Several members indicated that the March 2000 MOU established by the Washington State Workforce Investment Act (WIA) Executive Policy Council (Attachment A) could be a starting point for shaping a new MOU that would be for the workforce development system as a whole, not just for WIA or WorkSource. Members expressed interest in the goal statements of this earlier MOU, although acknowledged that they were geared to the creation of the WorkSource system, and the inclusion of desired outcomes. Members, however, expressed some concern with the “responsibilities” section of the MOU. Members also suggested that it would be useful to include a set of “guiding principles.”

Behind this face sheet is a restatement of the earlier MOU framework. Two alternative sets of goals are included—the goals from the March 2000 MOU and the goals from *High Skills, High Wages 2006*. There are blank areas for the insertion of guiding principles, responsibilities, and outcomes. This framework may serve as a useful point of departure for discussion at the June meeting.

In addition to the framework itself, the Board may want to focus the June discussion on Guiding Principles for the MOU. Guiding Principles would provide norms and core values for how the workforce development system interacts internally and externally with stakeholders and others. They would reflect the culture of the system, and would be generally lofty in tone, reflecting desired behaviors of the system at its best. Attachment B provides examples of guiding principles from three other states.

Board Action Required: None. For discussion purposes only.

MOU Draft Framework

Ia. Goals for the Workforce Development System (March 2000 MOU)

1. The system is accessible to all (universality).
2. The system is focused on the needs and choices of the customers, both job-seekers and employers (customer focus/choice).
3. The system provides services that are integrated (integration).
4. The system is accountable for outcomes (accountability).

Ib. Goals for the Workforce Development System (HSHW 2006)

1. Youth: Ensure all Washington youth receive the education, training, and support they need for success in postsecondary education and/or work.
2. Adults: Provide Washington adults (including those with barriers to education and employment) with access to lifelong education, training, and employment services.
3. Industry: Meet the workforce needs of industry by preparing students, current workers, and dislocated workers with the skills employers need.
4. Integration: Integrate services provided by separately funded workforce development programs so that we provide the best possible service to our customers.

II. Guiding Principles

III. Responsibilities

IV. Outcomes