

Retooling Washington's Workforce Forum
Travel Scholarship Application
 Summary Invoice and Group Travel Voucher

Name of Organization:
 Address:
 City, State, Zip Code
 Contact name, email address, and phone number

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|---|--|
| Name of forum registrant: Registrant's email address: Phone number: | Travel cost: Lodging cost: Total |
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| Name of forum registrant: Registrant's email address: Phone number: | Travel cost: Lodging cost: Total |
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|---|--|
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Total Scholarship Application Requested: \$_____

Travel cost reimbursement must be calculated according to your own agency's travel policies and procedures. The forum's rate at the SouthCenter DoubleTree Guest Suites is \$119.00 per night and the total including tax is \$133.76 (only 40 rooms held at this rate). The scholarship does not include food costs.

By September 8 (at noon), submit this travel scholarship application, along with a copy of your agency's W9 to Julie Anderson at janderson@wtb.wa.gov. Julie Anderson's phone number is (360) 753-5677.

***Note: Travel scholarships are for Forum registrants. To register go to:
www.wtb.wa.gov/OctoberForum.asp.