

**WASHINGTON STATE  
WORKFORCE TRAINING AND EDUCATION COORDINATING BOARD  
MEETING NO. 155  
JUNE 16, 2011**

**CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT  
FUNDING FORMULA**

The Workforce Training and Education Coordinating Board is statutorily designated as the State Board of Career and Technical Education (RCW 28C.18.050) and is responsible for the receipt and distribution of federal funds for career and technical and workforce education. Each year the Workforce Board adopts the federal funds distribution matrix that identifies the purposes and amounts available to implement the Carl D. Perkins Career and Technical Education Act. This document provides additional details on the allocation of these federal funds within the state for the program year beginning July 1, 2011 and ending June 30, 2012 (PY 2011).

The Act contains four categories of funding:

- Basic grants for local school and community and technical college district programs and services.
- State leadership activities, including nontraditional training and employment preparation and services to individuals in state institutions.
- Administration.
- Tech Prep education.

For the coming year, Tech Prep education was zero funded beginning July 1, 2011 and while authorized in the Act, no appropriations are available.

The FY 2011 federal budget contains \$1,123,659,178 in Perkins funding for Basic State Grants for the states and territories. This appropriation flows to states based on the statutory formula driven by population cohorts. Washington's share is \$20,600,293 for the July 1, 2011, through June 30, 2012, program year. This amount is reduced from last year by \$2,461,231 including the loss of \$2,036,850 in Tech Prep education and \$424,381 in the Basic State Grant. The flow of funds is contained in the attached Federal Funding Flow Chart. A summary of explanatory information follows the flow chart and provides additional information on levels and uses of funds by the operating agencies and the Workforce Board. The PY 2011 allotments are contained in the attached funding distribution matrix.

**Board Action Requested:** Adoption of the Recommended Motion.

## **RECOMMENDED MOTION**

**WHEREAS**, The Workforce Training and Education Coordinating Board is designated as the State Board for Career and Technical Education [RCW 28C.18.050] to be the eligible agency to receive and distribute federal funding; and

**WHEREAS**, The Workforce Training and Education Coordinating Board identified in the Washington State Five Year Carl Perkins Plan, the purposes, categories, and uses of these funds, including distribution of the federal funds for the five-year period; and

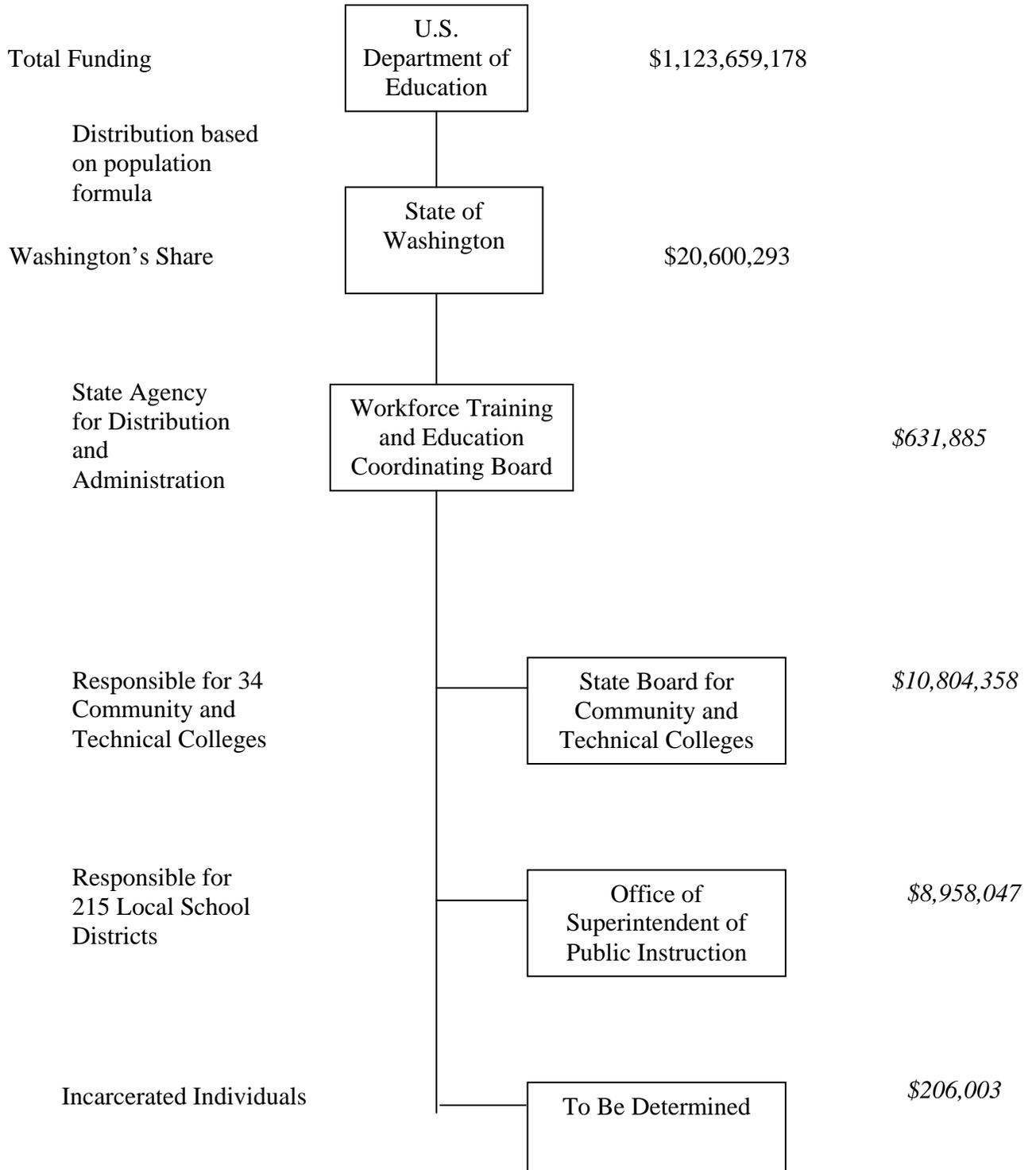
**WHEREAS**, The Workforce Training and Education Coordinating Board intends to make federal funds available to state agencies and, where appropriate, their subrecipients for use during Program Year 2011 which is July 1, 2011, through June 30, 2012; and

**WHEREAS**, The Workforce Training and Education Coordinating Board intends to continue the distribution from the current year, including: secondary/postsecondary split of 44 percent to 56 percent and the secondary and postsecondary 10 percent reserves for Basic Grants; providing funding among the three agencies for State Leadership, to include required contributions for nontraditional training and institutionalized services; and administration (with required state match); and

**NOW, THEREFORE, BE IT RESOLVED**, That the Workforce Training and Education Coordinating Board approve the Distribution of PY 2011 Federal Career and Technical Education Funds (July 1, 2011, to June 30, 2012) and enter into agreements with its partner agencies to distribute the funds in accordance with the fund distribution matrix.

Carl D. Perkins Career and Technical Education Act  
 Basic Grants and Tech-Prep Grants  
 Federal Funding Flow Chart

PY 2011 Appropriation



**FEDERAL CAREER AND TECHNICAL EDUCATION FUNDS**  
**July 1, 2011– June 30, 2012**  
**Summary of Explanatory Information**

The Carl D. Perkins Career and Technical Education Act mandates distribution of federal funding into the three categories of the Basic State Grant: Basic Programs, State Leadership, and Administration.

Basic programs are funded at 85 percent with both required and permissive uses of the funds. Funds flow to local recipients (school districts and skills centers, and community and technical colleges) through the Office of Superintendent of Public Instruction (OSPI) and the State Board for Community and Technical Colleges (SBCTC), according to statutory formulas. The secondary/postsecondary split continues at 44/56 percent.

The law allows secondary and postsecondary systems to reserve 10 percent of their funding for use as grants. These reserve grants may be used for rural areas and areas with either high percentages or high numbers of career and technical education (CTE) students. Washington's secondary and postsecondary systems continue to reserve the 10 percent available to them.

State Leadership is limited to 10 percent. Each agency retains some Leadership funds for state level staff and other costs. These dollars when combined with Administration funds remain unchanged from previous years and are provided to each agency using the existing distribution formula. Remaining Leadership funds are shared equally between secondary and postsecondary to cover activities either directly undertaken by the agency or for use by local recipients for targeted purposes. Required set asides include nontraditional activities (\$150,000 equally distributed to secondary and postsecondary) and the one percent portion for individuals in state institutions (\$206,003). All together under State Leadership, OSPI receives \$996,033; SBCTC receives \$710,215; and the Workforce Training and Education Coordinating Board (Workforce Board) receives \$147,778. A determination on the \$206,003 distribution to serve individuals in state institutions will occur during the program year.

In addition to the required preparation for nontraditional training and employment activities, OSPI continues to use its Leadership funds for CTE standards and curriculum frameworks; targeted efforts in science, technology, engineering, and mathematics; Jobs for America's Graduates activities; integration of CTE with education reform work; Programs of Study support; CTE Student Organizations; and 21<sup>st</sup> Century Skills Integration. SBCTC continues to use its funding to support regional clusters work, linkages with economic development, program improvement through best practices and innovations, integration of occupational and basic skills, conference support, Programs of Study support; and the required nontraditional services. Other uses for both delivery systems include professional development, curriculum development, assessment and accountability, and student leadership organizations. The Workforce Board uses its share to publish and distribute the career guide, *Where Are You Going?*, support career guidance activities, and advocate and promote CTE.

Administration is limited to five percent and requires a dollar for dollar match. Each agency uses general fund state appropriations to meet this requirement. As the designated state board, the Workforce Board is responsible for fund distribution, overall grant administration, including federal fiscal and programmatic reporting, evaluation and accountability activities, and liaison with the U.S. Department of Education. The Workforce Board uses some of its administration

funds for unified planning, accountability, and system performance management activities. Publications associated with that work include: *High Skills, High Wages: Washington's Strategic Plan for Workforce Development*; *Workforce Training Results and Net Impact Study*; *Career and Technical Education: Invest in Success*; *Workforce Development Directory*; *Workforce Focus Papers*; and *Annual Progress Report to the Legislature*.

OSPI and SBCTC have responsibility for administration of their local recipients (215 local school districts and 34 community and technical colleges). This includes approval of local plans, fiscal and program compliance, monitoring, and other administrative activities.

Proposed Distribution of PY 2011  
Federal Career and Technical Education Funds  
July 1, 2011 – June 30, 2012

	OSPI	SBCTC	WTECB	TBD	TOTAL
<b>Title I</b>					
<b>Basic Programs</b> (Funding for Local Distributions)	<b>\$ 7,704,510</b>	<b>\$ 9,805,739</b>			<b>\$17,510,249</b>
Postsecondary 56% (Formula)		\$8,825,165			
Secondary 44% (Formula)	\$ 6,934,059				
Reserve (State Grants)	\$ 770,451	\$ 980,574			
<b>State Leadership</b> (Assessment & Research, Technology & Improved Programs, Partnership & Articulation, Special Populations & Career Guidance, Professional & Curriculum Development, & Technical Assistance)	<b>\$ 996,033</b>	<b>\$ 710,215</b>	<b>\$ 147,778</b>	<b>\$ 206,003</b>	<b>\$2,060,029</b>
State & Local Level Activities	\$ 921,033	\$ 635,215	\$ 147,778		
Nontraditional Services (Required)	\$ 75,000	\$ 75,000			
Institutionalized Services (Required)				\$ 206,003	
<b>Administration</b> (State Planning & Coordination, Fiscal & Audit, Reporting & Accountability, Monitoring & Evaluation, Technical Assistance)	<b>\$ 257,504</b>	<b>\$ 288,404</b>	<b>\$ 484,107</b>		<b>\$1,030,015</b>
State Match (Required)	\$ 257,504	\$ 288,404	\$ 484,107		
<b>Total</b>	<b><u>\$ 8,958,047</u></b>	<b><u>\$ 10,804,358</u></b>	<b><u>\$ 631,885</u></b>	<b><u>\$ 206,003</u></b>	<b><u>\$ 20,600,293</u></b>
<b>Title II</b>					
<b>Tech Prep Programs</b>		\$ 0			
<b>Administration</b>		\$ 0			
<b>Total</b>		<b><u>\$ 0</u></b>			<b><u>\$ 0</u></b>
<b>Grand Total</b>	<b>\$ 8,958,047</b>	<b>\$10,804,358</b>	<b>\$ 631,885</b>	<b>\$ 206,003</b>	<b>\$ 20,600,293</b>