

Washington State Workforce Training and Education Coordinating Board
Minutes of Meeting No. 120
June 28, 2007

Mr. David Harrison called the Workforce Training and Education Coordinating Board (Workforce Board) meeting to order at 8:42 a.m. at the South Seattle Community College. The following Board members and officers were present:

David Harrison, Board Chair

Rick Bender, Representing Labor

Jim Crabbe, for Charlie Earl, State Board for Community and Technical Colleges (SBCTC)

Mike Hudson, Representing Business

Brian Jeffries, for Terry Bergeson, Office of Superintendent of Public Instruction (OSPI)

Janet Lewis, Representing Labor

Tony Lee, Representing Targeted Populations

Asbury Lockett, Representing Business

Nancy Pringle, for Karen Lee, Employment Security Department (ESD)

Lynnae Rutledge for Robin Arnold-Williams, Department of Social and Health Services (DSHS)

Kris Stadelman, Representing Local Government

Beth Thew, Representing Labor

Eleni Papadakis, Executive Director

Welcome and Chair's Report

Mr. Harrison welcomed the Board, invited guests, and staff to the South Seattle Community College's Jerry M. Brockey Center, and introductions were made. Mr. Harrison acknowledged TVW would be present during this meeting. Mr. Harrison introduced Mr. Kurt Buttleman, Vice President of Administrative Services for South Seattle Community College. Mr. Buttleman welcomed the Workforce Board to the South Seattle Campus and mentioned a tour of the WorkSource Center on campus would be available. Mr. Asbury Lockett announced his resignation from the Board. Mr. Harrison announced that Mr. Brian Jeffries will be taking Mr. Rod Duckworth's position representing Ms. Terry Bergeson on the Workforce Board. Mr. Harrison asked Ms. Eleni Papadakis and Mr. Bryan Wilson to give a report on Washington Works at the Board Retreat in August. Ms. Papadakis will be joining Mr. Harrison for the P-20 council meetings that the Governor has put together. Mr. Harrison noted that the Chairs and Executive Directors of the State Board for Community and Technical Colleges (SBCTC), Higher Education Coordinating Board, and the Workforce Board will be meeting soon. A date not yet determined.

Executive Director's Report

Ms. Papadakis spoke about the National Governors Association (NGA) Sector Academy meeting that she and Mr. Wilson attended, focused on two major ideas for implementation. The first involves implementing a strategic joint framework for sector strategies and industry cluster work at the regional level between Economic Development Councils and workforce training and education communities. The second involves developing an evaluation paradigm. She also highlighted the SBCTC conference that was held in Spokane and the business impact work with the state of Indiana. Ms. Papadakis mentioned WIA 10 percent and general-fund state resources to help impact our Skill Panel RFP, wanting to link it to funding with SBCTC and Department of Community Trade and Economic Development (CTED). Mr. Mike Hudson and Ms. Papadakis together shared information on Center for Adult and Experiential Learning (CAEL) initiative for Lifelong Learning Accounts (LiLAs). Mr. Hudson described the Life-

long Learning Accounts (LiLA) concept, noting that Washington state businesses were interested in participating. LiLA's are employer-matched savings accounts used to finance a worker's education and training. Mr. Rick Bender raised concern for the entry level workers not having the resources to contribute to the fund.

Motion 07-120-01

Ms. Beth Thew moved to adopt the motion for the Workforce Board to apply to the Center for Adult and Experiential Learning for a LiLA demonstration initiative. Mr. Lockett seconded the motion. The motion passed.

Motion 07-120-02

Mr. Hudson moved to adopt the May 15, 2007, minutes. Ms. Thew seconded the motion. The motion passed.

Motion 07-120-03

Ms. Janet Lewis moved to adopt the minutes of the June 8, 2007, minutes. Ms. Beth Thew seconded the motion. The motion passed.

High School Graduation Requirements: Making the High School Diploma Meaningful

Mr. Wes Pruitt, Mr. Rod Duckworth, and Ms. Kathleen Lopp presented the material for tab 2. Mr. Jeffries asked who suggested the Workforce Board's involvement in making recommendations on high school graduation requirements. Mr. Bender asked about Running Start for the Trades, acknowledging the shortage of construction workers throughout the state and the need to get young people into the trades. There was discussion regarding the requirement of Algebra II for a high school diploma. Ms. Lopp shared the drop in Career and Technical Education (CTE) Full Time Equivalent (FTE)s while the general high school FTEs had grown in the past five years. Mr. Jeffries said that the Superintendent of Public Instruction's position was that the diploma should provide maximum opportunities for post-high school success. Ms. Lynnae Rutledge reminded the Board of the need to include students with disabilities. Mr. Hudson reminded the Board of their responsibility to educate others of the value of CTE and Algebra related skills. Mr. Bender asked about Navigation 101 results on graduation rates and dropout prevention. Mr. Tony Lee inquired about immigrant students and students studying English as a Second Language, noting their vulnerability to the criteria of having harder classes such as Algebra II. Ms. Papadakis shared the need for attention to competency development, relevance to the real world and the workplace, and relevance to how students learn.

Workforce Investment Act Section 503 Incentive Grant Allocation

Mr. Carl Wolfhagen presented the material for tab 3. Mr. Bender referenced Benton-Franklin Workforce Development Council as a non-winner of the award, and asked about future review processes. Mr. Wolfhagen mentioned there was a process for feedback, and has been in touch with SBCTC regarding that. Mr. Harrison asked Mr. Wolfhagen and Ms. Papadakis to make a formal inquiry to Benton-Franklin Workforce Development Council. Ms. Rutledge raised her concerns with the process with the administrative costs for Employment Security Department (ESD). Ms. Kris Stadelman asked what the additional cost would be for the administration costs. Ms. Holly Watson indicated that the quarterly reports and the oversight for the money would require 3 percent of the Section 503 funds for the state's administration. Mr. Tim Probst also questioned the request for the administrative costs. Mr. Hudson inquired about software or hard expenses that might require more funds. Mr. Harrison supported the request and announced that he or Ms. Papadakis would discuss the process with Ms. Karen Lee and the ESD staff. Mr. Hudson stated that he was voting for Mr. Troy Hutson in his absence.

Motion 07-120-04

Mr. Hudson moved to adopt the Distribution of the Workforce Investment Act Section 503 Incentive Grant to local Workforce Development Areas. Mr. Jim Crabbe seconded the motion. The motion passed.

Mr. Harrison announced to the Board that Pacific Mountain Workforce Development Council received the Workforce Innovation in Regional Economic Development (WIRED) grant worth \$5 million.

Local Area Workforce Investment Act Title I-B Operation Plans

Mr. Martin McCallum and Ms. Watson presented the material in tab 4. Mr. Lee felt the approval should be based on compliance. Ms. Thew felt strongly that this is not the message we should be sending to our Local Elected Officials. Mr. Harrison asked that the motion be amended and revised to include five points. The first point was to change the word “conditional” to “interim”; second, the Board should have representation by their designees on this matter in the coming weeks; third, a facilitator to be retained; fourth, a progress report be provided for the August Retreat; fifth, a target for completion by September 30, 2007. Ms. Stadelman thanked Mr. Harrison for finding an acceptable compromise; however, she expressed disappointment in the process that led us to the recommendation for conditional approval and asked for a more pronounced presence by the Workforce Board staff.

The revised motion reads as follows:

***NOW THEREFORE BE IT RESOLVED THAT,** the Workforce Training and Education Coordinating Board recommends Governor approval of the Northwest Workforce Development Council and Pacific Mountain Workforce Development Council 2007-2009 Strategic Plans and interim approval of the twelve 2007-2009 WIA Title I-B and Wagner-Peyser Operation Plans. Planning to provide information regarding entrepreneurship and performance measures is targeted to be completed September 30, 2007 and a progress report will be presented to the Workforce Board at the August 2nd meeting. Workforce Training and Education Coordinating Board staff will be full participants in the performance measures and deliberations and Employment Security Department and Workforce Training and Education Coordinating Board will employ a facilitator for those deliberations if so requested.*

Motion 07-120-05

Ms. Thew moved to adopt the revised recommended motion for the Local Area Workforce Investment Act Title I-B Operation Plan. Mr. Lockett seconded the motion. The motion passed.

Carl D. Perkins Program Year 2007 Federal Funds Distribution

Mr. Walt Wong presented the material in tab 5. Mr. Harrison inquired about the Board’s policy on unused carryover money. Mr. Wong indicated the Workforce Board would discuss policy items to be contained the five year plan at the September and November Board meetings.

Motion 07-120-06

Mr. Bender moved to adopt the recommended motion for Carl D. Perkins Year 2007 Federal Funds Distribution. Mr. Crabbe seconded the motion. The motion passed.

Workforce Board Fiscal Year 2008 Operating Budget

Mr. Wong presented the material in tab 6. Ms. Nancy Pringle asked about the Workforce Board’s agency strategic plan and the agency’s GMAP measures. Mr. Wong indicated the GMAP measures for the agency would be reviewed at the August retreat. Ms. Thew asked about the Tuition Recovery Trust Fund.

Motion 07-120-07

Mr. Hudson moved to adopt the Agency Source Funds and Operating Budget for the period July 1, 2007, to June 30, 2008. Ms. Thew seconded the motion. The motion passed.

Memorandum of Understanding: Next Steps in Forming the Compact

Mr. Wilson presented the material in tab 7. There was discussion on using the goals in section 1a of the Memorandum of Understanding (MOU) Draft Framework as guiding principles only, while looking at section 1b of the MOU Draft Framework as the actual goals. Ms. Papadakis indicated having a broader discussion on guiding principles in the strategic process should aid the decision making process. Mr. Crabbe cited redundancy in both places. Mr. Harrison suggested the staff expand the list of guiding principles and present them to the Board at the August meeting. A subcommittee to include Mr. Harrison, Mr. Hudson, Ms. Ruttledge, and Ms. Stadelman was assembled to work with staff to assist with this.

The meeting adjourned at 2:35 p.m.