

**WASHINGTON STATE
WORKFORCE TRAINING AND EDUCATION COORDINATING BOARD
MINUTES OF MEETING NO. 155
June 16, 2011**

Ms. Cindy Zehnder called the Workforce Training and Education Coordinating Board (Workforce Board) meeting to order at 8:07 a.m. at the State Board for Community and Technical Colleges, Olympia. The following Board members and officers were present:

Cindy Zehnder, Chair

Beth Thew, Representing Labor, Vice Chair

Jeff Johnson, Representing Labor

Lee Newgent, Representing Labor

Amy Johnson for Mike Hudson, Representing Business

Creigh H. Agnew, Representing Business

Lee Anne Caylor for Lutz Ziob, Representing Business

Mark Mattke, Representing Local Government

Steve Frazier for Mark Mattke, Representing Local Government

Dixie Simmons for Charlie Earl, State Board for Community and Technical Colleges (SBCTC)

Betty Klattenhoff for Randy Dorn, Office of Superintendent of Public Instruction (OSPI)

Paul Trause, Employment Security Department (ESD)

David Stillman for Susan Dreyfus, Department of Social and Health Services (DSHS)

Eleni Papadakis, Executive Director

Chair's Report

Ms. Cindy Zehnder welcomed the Board and staff to the State Board for Community and Technical Colleges. Ms. Zehnder thanked Representative Larry Seaquist, Chair of the House Higher Education Committee for joining the meeting. She highlighted the six-month check in on Retooling Washington's Workforce meeting, held in conjunction with the Washington Economic Development Association (WEDA) annual Spring/Summer conference at the Heathman Lodge on June 14. The reports regarding the conference were positive. Ms. Zehnder and Mr. Trause met with Mr. Jay Manning, Chief of Staff from the Governor's office, to have a briefing on Retooling initiative and unveil the "Dashboard." Mr. Trause believes the Governor will be focusing on unemployment and will be looking to the Workforce Board for additional information. Ms. Zehnder thanked everyone who has worked on the Retooling Washington's Workforce project so far.

Motion 11-155-01

Ms. Beth Thew moved to adopt the May 5, 2011 minutes. Mr. Lee Newgent seconded the motion. The motion passed.

Career and Technical Education Programs of Study Post-Tech Prep

Ms. Terri Colbert presented the materials for Tab 2. The Carl D. Perkins Career and Technical Education Act of 2006 required the establishment of Programs of Study. The Workforce Board, the State Board for Community and Technical Colleges, and the Office of Superintendent of Public Instruction met to discuss

how to continue and expand Programs of Study in Washington given the defunding of Tech Prep. The staff from the three agencies developed a proposal to build statewide models of Programs of Study, beginning with four high-demand occupational clusters: advanced manufacturing/aerospace, healthcare, information technology, and agriculture. Mr. Mark Mattke inquired on who will do the work and how the work will get done when the Tech Prep directors have been let go. Ms. Dixie Simmons commented that many of the schools have kept their Tech Prep Directors in other teaching capacities to retain the knowledge in the system. Ms. Beth Thew inquired on competency-based instruction. Ms. Amy Johnson offered help from the business side of the aisle. Ms. Creigh H. Agnew inquired on why it took losing Tech Prep to bring attention to this matter.

Motion 11-155-02

Ms. Beth Thew moved that the Workforce Board adopt the proposed strategy to build model Programs of Study. Mr. Lee Newgent seconded the motion. The motion passed.

Unemployment Insurance Exhaustees Survey Results

Mr. Greg Weeks made a presentation on Unemployment Insurance (UI) Exhaustees for Tab 3. There was discussion regarding the number of exhaustees who will be without Unemployment Insurance by the end of this year. Mr. Weeks also discussed the forecast for aerospace employment and whether or not middle income jobs are declining as a percentage of all jobs in Washington.

Carl Perkins Distribution

Mr. Walt Wong presented the materials for Tab 4. The Workforce Board is statutorily designated as the State Board of Career and Technical Education (RCW 28C.18.050) and is responsible for the receipt and distribution of federal funds for career and technical education. Each year the Workforce Board adopts the federal funds distribution matrix that identifies the purposes and amounts available to implement the Carl D. Perkins Career and Technical Education Act. This document provides additional details on the allocation of these federal funds within the state for the program year beginning July 1, 2011 and ending June 30, 2012 (PY 2011). The FY 2011 federal budget contains \$1,123,659,178 in Perkins funding for Basic State Grants for the states and territories. This appropriation flows to states based on the statutory formula driven by population cohorts. Washington's share is \$20,600,293 for the July 1, 2011 through June 30, 2012 program year. This amount is reduced from last year by \$2,461,231, including the loss of \$2,036,850 in Tech Prep education and \$424,381 in the Basic State Grant. Ms. Creigh H. Agnew asked about the distribution of funds. Mr. Lee Newgent asked about a time-table for distribution.

Motion 11-155-03

Ms. Beth Thew moved that the Workforce Board approve the Distribution of PY 2011 Federal Career and Technical Education Funds (July 1, 2011, to June 30, 2012) and enter into agreements with its partner agencies to distribute the funds in accordance with the fund distribution matrix. Mr. Jeff Johnson seconded the motion. The motion passed.

Agency Operating Plan for Fiscal Year 2012

Mr. Bryan Wilson presented the materials for Tab 5. The Workforce Board staff updated the agency annual operating plan to reflect changes since the Workforce Board adopted a five-year plan last year. Most of the additions are strategies for Retooling Washington's Workforce. Most of the deletions are

strategies that are either dated or unlikely to be completed due to a lack of resources. The plan becomes effective on July 1, 2011.

Motion 11-155-04

Ms. Beth Thew moved that the Workforce Board approve the agency operating plan for 2011 to 2012. Ms. Creigh H. Agnew seconded the motion. The motion passed.

Executive Director's Report

Board Retreat - Ms. Eleni Papadakis asked if Board members agreed on the agenda for the retreat. She also asked the Board if they wanted to hear recommendations on Youth Unemployment and Pathways to Prosperity. She reminded the Board members that there will be no action taken at the retreat. Ms. Beth Thew asked that the Board look at the topic of Returning Veterans to the Workforce.

Ms. Papadakis informed the Board of a private career school closure, Alpine College, Spokane. She thanked the community college system, Mark Mattke's staff at the Workforce Development Council, and the staff at the Spokane WorkSource Center for helping the 200-plus students get assistance relocating into other programs with similar training. Mr. Paul Trause asked about the Tuition Recovery Trust Fund. Ms. Papadakis explained that the Tuition Recovery Trust Fund is designed to reimburse a student for time not spent in the classroom if the school closes.

Ms. Papadakis announced that she was named by the Governor in an executive order as an official member of the Aerospace Council. She also spoke about the Gates Foundation and the work they are doing. She mentioned the Workforce Board would be participating in the Washington Association of School Administrators conference and she and Mr. Mike Hudson would be facilitating a workshop on multiple pathways.

Workforce Board Fiscal Year 2012 Operating Budget

Mr. Walt Wong presented the materials for Tab 6. In September 2010, the Board adopted the agency's 2011-2013 biennial budget submittal containing appropriations for FY 2012 and FY 2013. The Governor will sign into law 2ESHB 1087 identifying the final appropriations for the coming two-year period. The agency's operating budget is guided by the goals, objectives, and strategies contained in its operating plan which the Workforce Board reviewed and adopted. The strategies identified in the operating plan represent the agency's work plan for the year, and resources are aligned to address them. At this point, agency funding from the Workforce Investment Act (WIA) resources is not final. The budget documents reflect the estimated need from WIA resources for the coming year. Mr. David Stillman inquired about aligning workforce agency resources. Ms. Cindy Zehnder asked if the Interagency Committee would be the best place to talk about this endeavor. Mr. Stillman also offered up his staff for complementing the research that is being done. Mr. Paul Trause said he has no choice but to abstain from voting for the motion, given his agency and the Governor's roles for WIA Funds.

Motion 11-155-05

Ms. Beth Thew moved to adopt that the Workforce Board approve the Agency Source of Funds and Operating Budget for the period July 1, 2011, to June 30, 2012. Ms. Creigh H. Agnew seconded the motion. The motion passed. Mr. Paul Trause abstained from voting.

Retooling Washington's Workforce Update

Ms. Amy Leneker and Mr. Bryan Wilson presented the materials for Tab 7. The staff provided an update to the Board on Retooling Washington's Workforce, including discussion of the June 14 check-in on Retooling.

Special Session Wrap Up

Ms. Joyce Brake, Mr. Bryan Wilson and Mr. Wes Pruitt presented the materials for Tab 8. The 2011 Legislative Special Session commenced on April 26, and adjourned on May 25, 2011. The focus was on the Budget. Ms. Cindy Zehnder remarked on the presentation and usefulness of the materials.

Adjourned 1:50 p.m.