



MINUTES OF SPECIAL MEETING NO. 204
September 7, 2016

Board Members Present:

Perry England, Chair
Creigh H. Agnew, Representing Business
Beth Thew, Representing Labor
Jeff Johnson, Representing Labor
Lee Anne Caylor, Representing Business
Mark Mattke, Representing Local Government
Chris Alejano, Representing Underserved Populations
Jon Kerr, State Board for Community and Technical Colleges (SBCTC)
Tim Probst for Dale Peinecke, Employment Security Department (ESD)
Carolyn McKinnon for Brian Bonlender, Department of Commerce (Commerce)
David Stillman for Kevin Quigley, Department of Social and Health Services (DSHS)
George Aszklar, Office of Superintendent of Public Instruction (OSPI)

Board Staff Present

Eleni Papadakis, Executive Director

Welcome and Introductions

Mr. Perry England called the meeting to order at 9:05 a.m. at the Yakima Valley Skills Center in Yakima, WA. Mr. Patrick Baldoz of the South Central Workforce Council welcomed the Board and gave an overview of the South Central region, including information on projects, demographics, and unique challenges.

Chairs Report

Motion 2016-204-01: Ms. Creigh Agnew moved to approve the meeting minutes as presented. Ms. Beth Thew seconded the motion and it passed unanimously. Mr. Perry England presented the proposed 2017 Board meeting schedule and asked the board to check their calendars and let staff know if the proposed dates do not work.

Executive Director's Report

Ms. Eleni Papadakis provided the Board with a written Executive Director's report in which she updated the Board on a number of ongoing projects. She also gave a verbal update on the recent ITT closure. It was noted that because ITT only provided degree programs which fall under Washington Student Achievement Council's (WSAC) purview, the Board's only regulatory

authority was in the approval of programs for veteran's benefits. There was a discussion surrounding what could be done to assist students with the transition.

TAP Implementation Update

Ms. Terri Colbert provided the Board with an overview of the *Talent and Prosperity for All* (TAP) Implementation Committees, draft committee charters, and process. Mr. Eric Wolf thanked the Employment Security Department (ESD) and Department of Social and Health Services (DSHS) for providing staff support for two of the committees. The Board discussed the draft committee charters. It was noted that there was not much in the way of milestones or outcomes laid out in the charters. In response, staff explained that the committees are just now forming and have not yet had a chance to determine exactly what the appropriate measurables for each group will be. Staff emphasized that the charters are intended to be living documents that will evolve throughout the implementation process.

Career Readiness

Mr. Eric Wolf provided the Board with an update on the current career readiness initiatives going on in Washington. The initiatives include the JP Morgan Chase Grant, Learning Labs, State Board of Education, and Youth Works. The Board discussed how to align resources to get the most value add for as many initiatives as possible at the same time. Mr. Wolf asked the Board to consider pulling together a small group of members to focus specifically on career readiness. He went over the timelines and workload, which is expected to be three to four meetings. These meetings will first focus on the Lighthouse School budget proviso report to the Legislature due by the end of November, and completion of a work product for the joint meeting with the State Board of Education (SBE) on January 11, although the life of the committee is expected to continue well into 2017 to focus on the rest of the projects.

The following board members/proxies volunteered for the Career Readiness workgroup:

- Lee Anne Caylor
- Chris Alejano
- Beth Thew
- George Aszklar
- Tim Probst
- Don Kay

Dan Ferguson offered to recruit a participant from the Center for Excellence.

As part of the YouthWorks presentation, three students - Gustavo Vargas, Harley Moore, and Maria Ortega - provided their stories to the Board. All of the students were high school dropouts

that were reengaged by participation with the Opportunities Industrialization Center (OIC). OIC is a Youth Works program partner that provides internship placement and support services for out-of-school youth. The Board discussed topics, such as unique challenges and employer engagement with the panel. Mr. Tim Probst recognized Ms. Papadakis for her dedicated work in this area.

Board Retreat Follow-up | How Are We Doing?

The Board established several workgroups to develop a system for identifying its priorities and standardizing processes. The workgroups are: Board Roles and Responsibilities Workgroup, Standard Processes Workgroup and the Trusting Environment Workgroup.

Mr. Perry England went over his presentation on the Board's structure and role. The Board discussed emphasizing their "advisor to the Governor" role. They also discussed how they can demonstrate their accountability. Several board members expressed their desire to see a direct line to how their efforts connect to the outcomes.

Ms. Lee Anne Caylor and Mr. Jeff Johnson gave their portion of the presentation focused on standard process. They identified the Board not being prepared as a key issue. The Board discussed receiving materials earlier, and using the annual retreat as an opportunity to reflect on the accomplishments from the year and set the policy agenda for the upcoming year. They presented a draft calendar to the Board. They also discussed possible methods of making the packet materials more digestible.

The Board discussed a consent agenda and asked to see a list of items that could potentially be included on a consent agenda.

Mr. Chris Alejano and Ms. Beth Thew gave their portion of the presentation on creating a trusting and safe environment. The Board discussed potential strategies to continue the momentum from the retreat, specifically what can be done moving forward to help build personal connections and trust between one another.

Based on the feedback from this meeting, each team will drill down into specific recommendations on the areas of improvement that were identified. They will bring their recommendations to the November 2, 2016 meeting for discussion.

Mr. Gary Polain provided the Board with some insight on how he observed improvement post-retreat as well as areas that still need a lot of work. He emphasized the importance of asking open-ended questions, and strongly encouraged the Board to help one another where they can.

Adjourn

The meeting adjourned at 3:10 p.m.



Workforce Training and
Education Coordinating Board

Proposed Workforce Board Meetings for 2017

Wednesday, January 11, 2017 (Joint meeting with State Board of Education)

Wednesday, March 8, 2017

Wednesday, May 3, 2017 – Hold May 2nd for Pre-Meeting Event

Wednesday, June 21, 2017

Retreat, Thursday and Friday, August 3 and 4

Wednesday, September 13, 2017 – Hold September 12 for Pre-Meeting Event

Wednesday, November 15, 2017
