

**WASHINGTON STATE
WORKFORCE TRAINING AND EDUCATION COORDINATING BOARD
MEETING NO. 200
June 8, 2016**

TALENT AND PROSPERITY FOR ALL IMPLEMENTATION

Background

On April 20, 2016 the Board approved a new plan to implement strategies that will move the state forward to achieving the goals of the state's workforce development plan, *Talent and Prosperity for All (TAP)*.

That plan identified the Workforce Board as the Steering Committee with an active role in the discussion and policy development related to the strategies and goals. It identified six committees, led by individuals invited to undertake the responsibilities necessary to accomplish the deliverables. These leads will now convene working meetings of system stakeholders who can develop the process and tools that will move the state towards meeting the strategic goals within the TAP plan.

Each lead will ensure that the committee offers the opportunity for interested stakeholders to be active participants, ensuring that implementation is as inclusive as the planning process.

The leads and likely priorities that their committees will address are: (See Attachment A)

- **Accessibility & Barrier Solutions**
 - Leads: Andres Aguirre; Lou Oma Durand
 - Staff Support: Eric Wolf and Mark Adreon
 - Assess and develop strategies to provide and enhance access to rural communities.
 - Meet with local Workforce Development Councils to assess barrier issues and develop strategies for barrier removal.
 - Encourage expansion of paperless One-Stop (WorkSource) environments.
 - Prepare annual report to Workforce Board on local accessibility issues, barriers and resolutions.
 - Work with Employment Security Department to identify and troubleshoot accessibility issues in the WorkSourceWa.com site.

- **Defining Integrated Service Delivery**
 - Lead: Eleni Papadakis
 - Staff Support: Terri Colbert
 - Develop statewide model MOU.
 - Identify resources and training necessary to implement the navigator concept of TAP.
 - Develop strategies for navigators within the workforce development system.
 - Continue ongoing efforts to improve the customer experience at One-Stops through integration.

- Common Intake Process/Data Sharing
 - Leads: David Stillman; Cindy Wilson
 - Staff Support: Jeff Zahir
 - Work with program staff to identify the necessary information that needs to be collected from jobseekers during intake.
 - Examine and build upon ESD Titles I and III integrated service delivery projects to broaden to Titles II and IV (in concert with the Defining Integrated Service Delivery Committee).
 - Identify which intake data points are standard across most programs, creating a process to store and share that data so it is accessible to all partners and facilitates integrated service delivery.
 - Assess barriers to data sharing and explore solutions in concert with the data sharing implementation committee.

- Data Sharing & Performance Accountability
 - Leads: Dave Pavelchek; TBD
 - Staff Support: TBD
 - Ongoing development of measures.
 - Development of performance data appropriate to a coordinated and aligned system of service delivery.
 - Work with other implementation committees on data sharing to develop solutions to perceived barriers.
 - Track data as available to inform Board of any mid-stream adjustment, as necessary.

- Business Engagement
 - Leads: Dale Peinecke; Perry England
 - Staff Support: Dave Wallace
 - Work with local Workforce Development Councils and agency partners (particularly the state's Department of Commerce) to promote sector strategy approaches. Ensure sector strategy training is included in state professional development.
 - Identify and promote best practices in connecting job seekers to work-based learning opportunities.
 - Develop standardized terminology to improve communication with business.
 - Assess and articulate Return on Investment (ROI) from improved business engagement.
 - Engage industry in career pathways development.
 - Work with Performance Accountability committee to refine business engagement metrics.

- Professional Development
 - Leads: Marty Brown; Kathy DiJulio
 - Staff Support: Eric Wolf
 - Work with local Workforce Development Councils to identify areas where professional development is needed, and identify areas of professional development locals have already refined that can be shared statewide.

- Research alternative professional development curricula – examine national programs, including NAWDP and the IAWP.
- Design appropriate professional development – Design a package of professional development training designed to address emerging implementation issues.
- Ensure that professional development is provided for both frontline and management-level staff.

Committee leads will work with their staff supports to open membership, schedule meetings, and develop charters and meeting materials. Committee work will be conducted between Board meetings to ensure committee progress can be shared with the Board Policy Committee prior to each Board meeting. Board meetings will have a standing agenda item for involvement with the implementation process, including policy direction, development, and approval.

Action: Board will discuss committee work and provide guidance to committee leads and staff support for the work ahead.