



MINUTES OF MEETING NO. 190
August 17, 2015

Board Members Present:

Perry England, Chair
Creigh H. Agnew, Representing Business
Beth Thew, Representing Labor
Amy Anderson for Gary Chandler, Representing Business
Caitlyn Jekel for Jeff Johnson, Representing Labor
Lee Anne Caylor, Representing Business
Mark Mattke, Representing Local Government
Marty Brown, State Board for Community and Technical Colleges (SBCTC)
Phouang Hamilton for Randy Dorn, Office of Superintendent of Public Instruction (OSPI)
Dale Peinecke, Employment Security Department (ESD)
Carolyn McKinnon for Brian Bonlender, Department of Commerce (Commerce)
David Stillman for Kevin Quigley, Department of Social and Health Services (DSHS)

Board Staff Present

Eleni Papadakis, Executive Director

Welcome and Introductions

Mr. Perry England called the Workforce Training and Education Coordinating Board (Workforce Board) meeting to order at 9 a.m. via conference call.

Board Retreat Summary

The Board briefly reviewed the summary notes from the Board retreat and reaffirmed the Board's guiding principles.

State Strategic Plan, Chapters 1-3 draft approval

Mr. Dave Wallace walked the Board through *High Skills, High Wages 2016, Addressing Tomorrow's Economy, Tomorrow's Workforce, and Accountability* chapters. The full draft chapters were also provided. These drafts were presented for the Board's approval of content for circulation for public comment and stakeholder input. It is anticipated that these draft background chapters will be presented to various stakeholder groups across the state for public comment.

The Board discussed the three draft chapters. The Board also expressed a strong interest in rebranding the state's strategic plan currently known as *High Skills, High Wages* and asked to have a discussion about it at the next Board meeting.

Motion 2015-90-01: Ms. Creigh Agnew moved to adopt the three chapters with the understanding the chapters may still be amended. Mr. Marty Brown seconded the motion. The motion carried.

WIOA Steering Committee Recommendations

Mr. Perry England reordered the presentation of recommendations to take recommendation b., Regions Identification, first.

A. Sectors Rubric

In order to answer the question, “How would we know if sector strategies make a difference?” the Steering Committee recommends that the Workforce Board:

- Convene a work group to develop a rubric aligned to the Workforce Board-approved sectors framework. The rubric will be used by local areas as part of their regional/local plans to identify their status in the implementation of targeted sector initiatives, their plans to advance local initiatives, and as a tool to track the specific outcomes of sector activities. The rubric would be updated every two years as part of local plan submissions or updates, and would provide the Workforce Board with data on the implementation and outcomes for sector initiatives.
- Use the rubric and reporting based on the rubric as a mechanism to promote continuous improvement and learning.
- Provide formal training for local practitioners on the implementation of sector strategies and the use of the rubric to create greater consistency and expertise.

Motion 2015-90-02: The Board discussed the recommendation. Mr. Brown moved to approve the motion as presented. Ms. Agnew seconded the motion. The motion carried.

B. Regions Identification Policy

The Steering Committee recommends approval of the key points for a regions policy. The policy will guide the assignment of workforce regions and clarify the responsibilities of the state, local areas, and newly formed regions under the Act.

Motion 2015-90-03: The Board discussed the recommendation. Mr. Brown moved to approve the recommendation. Ms. Agnew seconded the motion. The motion carried.

C. Out-of-School Youth Funding

While it’s intended that enrolling youth who attend drop out reengagement programs such as Open Doors allows school districts to use basic education funds to serve dropouts, WIOA changes this. Youth in these programs are not attending school as defined under state law for purposes of WIOA eligibility determinations, regardless of whether a district claims them as an enrolled student.

The Steering Committee recommends treating any student in a GED program, including Open Doors 1418 GED programs, as an out-of-school youth for the purposes of WIOA eligibility determinations.

The Board discussed the recommendation and it was noted that in the Steering Committee meeting Ken Emmil, the assistant superintendent for Career and College Readiness at OSPI, expressed his feeling that this policy was not necessary.

Motion 2015-90-04: Ms. Caitlyn Jekel moved to approve the recommendation as presented. Ms. Beth Thew seconded the motion. Mr. Brown voted no. The motion carried.

D. Unified or Combined Plan

The Steering Committee recommends that:

1. Combined plan – New partners’ role in combined planning is to identify how the partners in the workforce system can help the new partners’ customers increase education and training, achieve job entry, retention, and earnings progression, and to indicate how the new partner can help the rest of the system’s customers succeed in these same goals.
2. Recommend combined plan with as many partner programs as possible after consideration of mutually beneficial impacts to customers.
3. Non-core program partners who, after considering the proposal to be a part of combined planning, would like to opt out, should write the Governor and the Workforce Board, and should identify the pros and cons to their position.
4. Non-core program partners who, after reading the proposal, would like to be included in combined planning, should write a letter to the Governor and the Workforce Board with a request to be included, and identify the pros and cons of being included.
5. If, after a non-core partner program has been involved in combined planning for two years (with an update to the strategic plan every two years), they do not want to continue to participate in combined planning, they would make an appeal to the Governor to opt out of continuing on in the combined plan.

The Board discussed the recommendation. The Board asked if there was any opposition. Staff replied there was some opposition in the beginning but in the end there was none. Mr. Brown commented that the State Board for Community and Technical Colleges was opposed to the inclusion of Carl Perkins funds in a combined plan.

Motion 2015-90-05: Ms. Caitlyn Jekel moved to approve the recommendation as presented. Ms. Thew seconded the motion. Mr. Brown voted no. The motion carried.

E. One-Stop Certification Process

The Steering Committee requests approval of a new One-Stop Certification Assessment Tool, developed by the One-Stop Task Force. This tool is designed for use by all 12 regional Workforce Development Councils.

The Board discussed the Steering Committee recommendation.

Motion 2015-90-06: Mr. Brown moved to approve the recommendation as presented. Ms. Agnew seconded the motion. The motion carried.

F. Professional Development Strategy

The Steering Committee recommends convening a cross-agency team of WIOA partner agencies to develop and implement a professional development plan.

The Board discussed the Steering Committee's recommendation.

Motion: 2015-90-07: Mr. Brown moved to approve the recommendation as presented. Ms. Agnew seconded the motion. The motion carried.

G. 503 Disability Flag in Worksourcewa.com

The Steering Committee recommended the following design enhancements to the Monster Solution (worksourcewa.com) Disability label currently being used.

- The job seeker can choose to have the disabled label only be viewable by self-identified 503 contractors and government agencies.
- 503 contractors and government agencies would also have the ability to check a data field indicating they would like to view job candidates who have checked the new third option for private viewing for targeted employers.
- Therefore, the 503 contractors and government agencies can search and filter for job seekers who have self-disclosed they have a disability, while non-identified employers will not have the ability to search or filter for job seekers with disabilities.

Motion: 2015-90-07: Mr. Mark Mattke moved to approve the recommendation as presented. Mr. Dale Peinecke seconded the motion. The motion carried.

H. Access and Barrier Solution Advisory Committee

The Steering Committee recommended the Workforce Board form a standing committee to examine accessibility issues across the state's workforce development system. The committee shall be called the state "Access and Barrier Solutions Advisory Committee" (ABSAC).

The Board discussed the recommendation. Mr. Brown moved to approve the recommendation as presented. Ms. Amy Anderson seconded the motion. The motion carried.

Potential Workforce Board 2016 Legislative Requests

Ms. Nova Gattman provided a brief overview of the following potential agency request legislation that will be presented for Board approval at the September meeting: WIOA Technical Amendments, Budget Requests for Perkins Match Funds, and Veteran's Administration.

The meeting adjourned at 10:15 a.m.