

**ARRA High Growth and Emerging Industries Grants:  
Selective Service Requirements Policy Reminder for State Energy Sector  
Partnership and Training Grants  
UPDATED: July 2011**

The following Policy Reminder is intended to address grantee questions pertaining to Selective Service requirements for American Recovery and Reinvestment Act (ARRA) High Growth and Emerging Industries (HGEI) State Energy Sector Partnership and Training grants.

**Requirement to Determine Male Selective Service Registration Status Prior to Being Served with ARRA HGEI Grant Funds**

Section 189(h) of the Workforce Investment Act (WIA) and 20 CFR Part 667.250 requires that a determination of Selective Service registration status be made prior to enrollment in WIA-funded activities and services, which includes enrollment in ARRA HGEI grants. Only those male job seekers in compliance with the registration requirements are eligible to participate in WIA-funded activities and services.

*Sample types of documentation for determining male Selective Service registration status include:*

- Acknowledgement letter
- Form DD-214
- Screen printout of the Selective Service Verification Internet site:  
[www.sss.gov/RegVer/wfVerification.aspx](http://www.sss.gov/RegVer/wfVerification.aspx)
  - This Web site allows individuals to look up and confirm a male individual's Selective Service number as well as the date of registration, by entering a last name, social security number, and date of birth for registered males.
  - Only registration of men born on or after January 1, 1960 can be verified through this system.
- Selective Service Registration Card
- Selective Service Verification Form (Form 3A)
- Stamped Post Office Receipt of Registration

*Addressing male participants under 26 that are not registered with the Selective Service and are currently receiving grant-funded services:*

Males ages 18 through 25 who have not registered can do so through the Selective Service web site at: [www.sss.gov](http://www.sss.gov). All male grant participants ages 18 through 25 currently being served with grant funds must register as soon as possible through the Selective Service to determine compliance with the registration requirements for eligibility. If individuals under the age of 26 do not meet Selective Service registration requirements, WIA-funded services (including services provided through the ARRA HGEI grants) must be denied. Further, any grant-funded services provided to non-eligible individuals are considered an unallowable expense.

Addressing male participants 26 or older that are not registered with the Selective Service and are currently receiving grant-funded services:

Any male 26 years of age or older who did not register for Selective Service must first obtain a *Status Information Letter* from Selective Service, except for males born before 1960 as noted below. This letter will indicate whether he was or was not required to register. To obtain such a letter, call 1-847-688-6888 or 1-888-655-1825 (stay on the line until the operator answers) or write to Selective Service System, PO Box 94638, Palatine, IL 60094-4638 and ask for a Status Information Letter. A Request for Status Information Letter form and instructions can be found on the Selective Service web site at: [www.sss.gov](http://www.sss.gov).

→ *Males Born Before 1960: Status Information Letters are not required of men born before 1960 who are applying for federal grant programs, which includes enrollment in ARRA HGEI grants, provided proof of supporting documentation can be supplied by the male individual that identifies a date of birth prior to January 1, 1960. Types of satisfactory documentation include: official government issued document showing date of birth such as state ID card, driver's license, passport, and birth certificate.*

Any male 26 years of age or older who did not register for Selective Service, and who possesses a Status Information Letter indicating he was required to register and now cannot because he is 26 or older or cannot provide satisfactory documentation that their date of birth was prior to 1960 as noted above, is presumed to be disqualified from participation in WIA-funded activities and services, which includes enrollment in ARRA HGEI grants. The burden then falls to the individual to provide evidence explaining why he failed to register. Evidence may include the individual's written explanation—along with supporting documentation—of his circumstances at the time of the required registration and the reasons for failure to register.

The organization that enrolls individuals in the ARRA HGEI grant, and is thereby authorized to approve the use of ARRA HGEI grant funds, is the entity responsible for evaluating the evidence presented by the individual and determining whether the failure to register was a knowing and willful failure. This can include the ARRA HGEI grantee, as well as its subgrantees, depending on which organizations enroll grant participants. If an authorized organization determines it was not a willful and knowing failure and the individual is otherwise eligible, services may be granted. If the authorized organization determines that evidence shows that the individual's failure to register was knowing and willful, WIA services must be denied. Applicants denied services must be advised of available WIA grievance procedures. Grantees must keep documentation related to evidence presented in determinations related to Selective Service.

Any grant-funded services provided to non-eligible individuals are considered an unallowable expense. Finally, if male participants turn 18 years of age while receiving grant-funded services, they must adhere to the Selective Services Registration requirement noted above.

Additional Information

For detailed information on Selective Service requirements, please refer to WIA Section 189(h) "Enforcement of Military Selective Service Act", and 20 CFR Part 667.250, "What requirements relate to the enforcement of the Military Selective Service Act?"

If you have any questions requiring Selective Service requirements, please refer to your Federal Project Officer for technical assistance.