

## Meeting Minutes

Workforce Innovation and Opportunity Act (WIOA)

Unified/Combined Plan Task Force

Thursday, May 21, 2015

9:00am – noon, 1700 Civic Drive DuPont, WA 98327

### Attendance

**Present:** Amy Diehr (Tacoma Community House), Anna Nikolaeva (SBCTC), Betty Klattenhoff (OSPI), Carly Crosby (DSHS), David Stillman (DSHS), Diana Dollar (Prosperity Agenda), Ellen Nolan (DSHS), Erin Monroe (WDC), Jim Kenny (AL TSA), John Bowers (SSCC), Karen Manuel (WDC), Marie Bruin (SBCTC), Mark Adreon (DSB), Mat Carlisle (SBCTC), Tamara Jones (DSHS), Terri Colbert (WTECB), Tim Probst (ESD), Tony Hanson (Com), William Durden (SBCTC)

**Not in Attendance:** Carlos Veliz (Lighthouse for the Blind), Danielle Wallace (WDC), David Hartman (Prosperity Agenda), Darlene Snider (WWCC), Del DelaBarre (OWBC), Denny Wallace (OSPI), Diane Klontz (Commerce), Don Kay (DVR), Eleni Papadakis (WTECB), Eric Wolf (WTECB), Karen Hay (WANIC Skill Centre), Kathy DiJulio (WWA), Kim Justice (WA Budget & Policy), Lindsey Blanding (Prosperity Agenda), Louisa Erickson (DSHS), Michael MacKillop (DSB), Mihaela Cosma (LWTC), Nova Gattman (WTECB), Phouang Hamilton (OSPI), Shani Watkins (Seattle Schools), Troy McClelland, (Econ. Alliance, Snoh. Cty)

### Agenda Items

#### I. Welcome and Introductions

- David Stillman, Chair, opened the meeting and reviewed the agenda.

#### II. Presentation: Difference in Process(es) Relevant to Unified and Combined Plans

(WTECB, Terri Colbert)

- NPRM is being reviewed by the State Workforce Board (week of 25<sup>th</sup> May)
- Plan includes how we deliver service to citizens at a local level
- Unified Plan must include the 6 core programs:
  - Youth
  - Adult
  - Wagner-Peyser
  - Adults and Dislocated Workers
  - Basic education for Adults
  - Vocational Rehabilitation

- Combined Plan includes the 6 core programs above, and may include one or more of the 12 following programs:
  - Carl D. Perkins Career and Technical Education Act
  - Temporary Assistance for Needy Families (TANF) (Note – even if TANF is a mandatory partner and is not opted out, TANF does not have to be included as part of a combined plan)
  - Trade Act (Trade Adjustment Assistance)
  - Veterans Employment and Training Services
  - Unemployment Insurance Services
  - Basic Food Employment and Training (BFET) Program (Department of Agriculture)
  - Work Programs under Sec.6(o) of the Food and Nutrition Act
  - Senior Community Services Employment Program (Title V of the Older Americans Act)
  - E&T carried out under the Community Development Block Grant (Department of Housing and Urban Development)
  - E&T carried out under the Community Services Block Grant (HHS Office of the Administration for Children and Families)
  - Sec. 212 of the Second Chance Act of 2007 (Community Safety Through Recidivism Prevention)
  
- Both the Unified Plan and Combined Plan require inclusion of a strategic plan that includes description of the operational pieces of how the programs within the One-Stop centers will deliver services.

**III. (Continued from last meeting) Member “Homework”** (no additional reports given)

**IV. Unified and Combined Plans: Pros and Cons/Agency Perspectives**

- (OSPI, Betty) Perkins is not included in a combined plan. If Perkins is included it would come out of Post-Secondary funding (not secondary funds).
- (SSCC, John) How do we use this to do more innovation and do what matters?
- (TCH, Amy) WDC’s are different across the state.
  - How do we ensure that everybody is at the table, on a local level?
  - How is everyone represented and heard at the table?

- Opt for a combined plan, but add focus around small programs.
- Can we start with a unified plan and transition to a combined plan?
- (WTECB, Terri) Ensure to justify why other programs are not in the combined plan.
  - 4 year state plan, that can be amended anytime, at a minimum of 2 years
- (DSHS, David) Create a standing committee for continual review and evaluation.
- (DSB, Mark) Opt for a unified plan with MOU components and move towards a combined plan in the future.
- (AL TSA, Jim) Prefers a unified plan, as the combined approach takes away the power to push up at the Federal level.
  - MOU's help to bring locals together
- (SBCTC, Mat) BFET is a reimbursement program (qualify for 50% federal reimbursement – not guaranteed). Funding is not available to use towards other programs.
  - TANF is in, unless opted out
  - More measures are a concern to the State Board and colleges.
  - Would WIOA help build a stronger WorkFirst system?
- (SBCTC, Anna) Exclude Perkins from the combined plan and look differently at each campus
  - Colleges are making decisions based on their priorities
  - Unable to report on students' who benefitted from the funding as it's harder to track
- (WDC, Erin) Most WDC's are in favor of the Unified Plan due to time constraints, cost and limited resources.
  - Start planning on innovative inclusion of other partners/components
  - Look at some type of MOU in the State plan that ensures all key stakeholders have a voice at the table
- The Combined plan adds additional complexity
  - Different eligibility required from all components
  - Needs more time to be properly developed
  - MOU (One-Stop certification) – Working towards combined plan that pulls all partners in
- ( SBCTC, Will) Defer to local expertise and listen to their perspective
  - Excited for increased collaboration
  - No preference for either Unified or Combined plan
- (Prosperity Agenda, Diana) Focus on most disadvantaged individuals

- Committed to the combined plan to be the goal
- If specific programs are identified, align them with the disadvantaged population being the focus
- (ESD, Tim) Plan and coordinate more, to help more people
  - Opposed to the Unified plan
  - In favor of the Combined plan, with as much inclusion as possible
  - Hybrid – Without legal backing of combined plan, would people do it?
  - Focus on goals and then decide if it falls under a combined or unified plan
- (Commerce, Tony) Impartial. If a combined plan, include programs because they're benefitting the end user's.
  - Ultimately focus on the people who will benefit
  - Does it add value to current systems?
  - Commerce wants to be at the table, add value and make partnerships
- (DSB, Mark) Unified plan, working towards Combined plan in the future.

Action Items		
Action Item	Assigned to	Due
1. Draft majority/minority positions, concerns, strategic plan and guiding principles. Discuss draft at next meeting.	Ellen/Tamara	Next meeting, 6.4.15
2. Report out on progress of ESA Stakeholder meetings	Louisa	Next meeting, 6.4.15
3. Develop a parking lot	Louisa/Tamara	Ongoing
4. Provide any meeting materials to Louisa Erickson or Carly Crosby	ALL	6.2.15

**Next meeting, June 4, 2015; 9:00AM – NOON, DuPont City Fire/Police training room**

