

May 1, 2013

Brief Summary of Workforce Board Survey

This survey was provided to Board members at the March 14 meeting and members were given an opportunity to complete the survey online. The purpose of the survey was to seek Board member guidance on how meetings could be more effective and efficient. Seven Board members and alternates responded to the survey.

Agenda Items

Respondents said they were more likely to want to attend in person for agenda items involving field reports from practitioners and participants, official actions regarding WIA and Perkins, and advocacy position discussions on state and federal policies.

Respondents were less likely to attend in person for presentations on Workforce Board research, evaluations, and internal operations.

Respondents did not like conducting a separate meeting of assigned designees to handle lower priority agenda items. Instead teleconference/webinars or pre-meeting memos (without a presentation) were acceptable ways to keep members involved and informed on ongoing Workforce initiatives and lower priority agenda items.

Meeting Location

Respondents preferred meeting in Olympia or the Greater Seattle area. There was little support for participating in a dinner with invited guests held the evening before a Board meeting.

Presentations

Respondents liked presentations with subject matter experts capable of answering questions and stimulating conversation. Respondents did not like lengthy or data-heavy presentations, particularly if it repeated written material. One respondent however indicated it was difficult to vote on measures without sufficient information and another argued for providing greater context to aid understanding. (One suggested that staff explain the Board packet at the beginning of the meeting to provide some context)

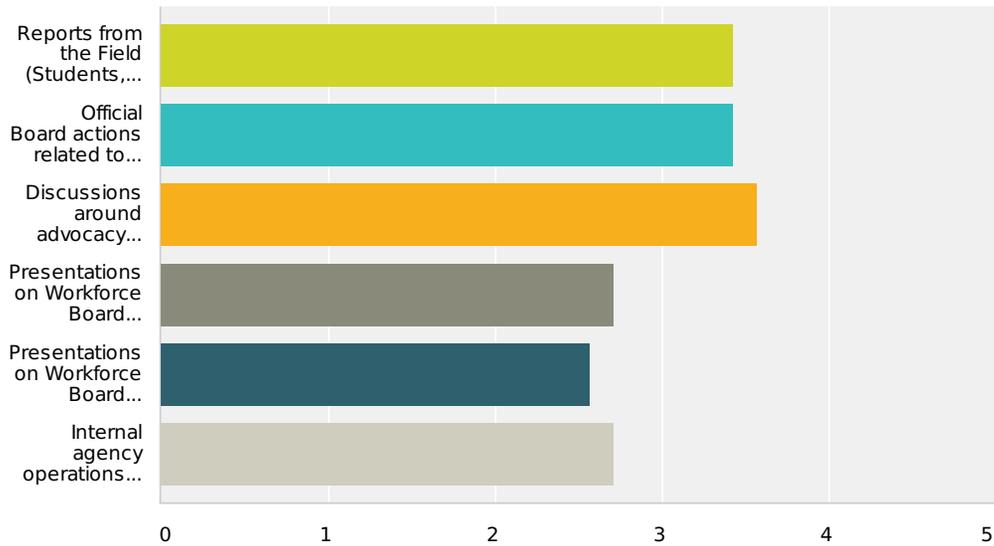
Specific suggestions for topics and presentations varied. Several wish to learn more about what is working well (best practices) and would like more opportunity for discussion.

Several respondents offered to provide assistance in developing future Board agenda items. See Question 10.

Prepared by Tim Sweeney

Q1 Please rank the following board agenda items by how likely you will want to be there IN PERSON for:

Answered: 7 Skipped: 0



	Not Likely	(no label)	(no label)	Very Likely	Total	Average Rating
Reports from the Field (Students, teachers, practitioners talk about their experiences).	0% 0	14.29% 1	28.57% 2	57.14% 4	7	3.43
Official Board actions related to the your WIA and Perkins state role.	14.29% 1	0% 0	14.29% 1	71.43% 5	7	3.43
Discussions around advocacy positions on state & federal policies	0% 0	0% 0	42.86% 3	57.14% 4	7	3.57
Presentations on Workforce Board evaluations such as Workforce Training Results	14.29% 1	28.57% 2	28.57% 2	28.57% 2	7	2.71
Presentations on Workforce Board research such as Employer Survey and Skill Gaps reports	28.57% 2	14.29% 1	28.57% 2	28.57% 2	7	2.57

Board 2013

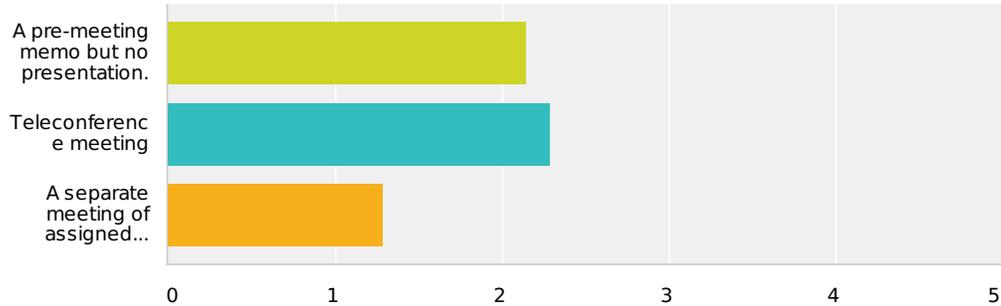
Internal agency operations (annual budget and operating plan)	14.29% 1	28.57% 2	28.57% 2	28.57% 2	7	2.71

Please identify and RATE any types of agenda items we have missed. (1)

#	Please identify and RATE any types of agenda items we have missed.	Date
1	Can read presentatinos on research reports in advance of meetings and do not need presentation. Need more business presentations - What programs are working wellf or them, what do they need, where are the gaps.	4/2/2013 3:30 PM

Q2 For those agenda items that are not a high priority for your direct, in-person participation on the board, what is your preferred way of handling them.

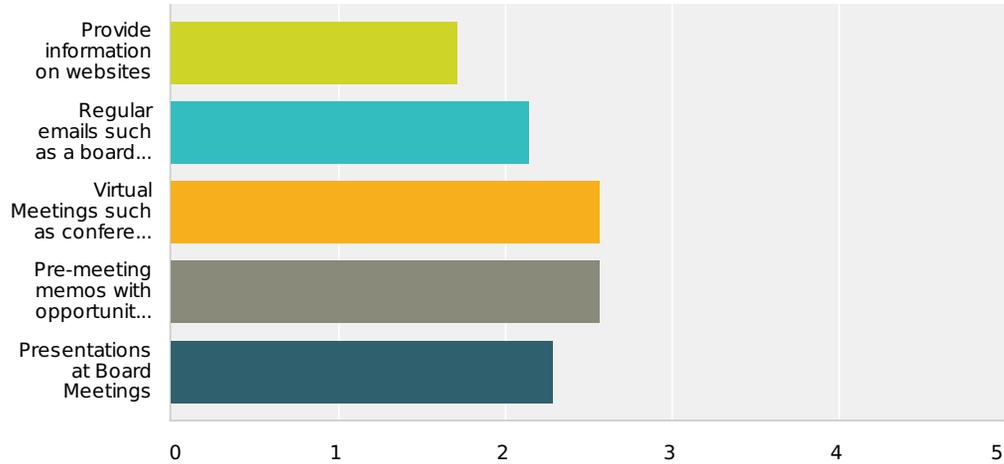
Answered: 7 Skipped: 0



	I don't like this	I can live with this	I prefer this	Total	Average Rating
A pre-meeting memo but no presentation.	14.29% 1	57.14% 4	28.57% 2	7	2.14
Teleconference meeting	0% 0	71.43% 5	28.57% 2	7	2.29
A separate meeting of assigned designees to conduct business.	71.43% 5	28.57% 2	0% 0	7	1.29

Q3 How would you like to spend your time keeping involved and informed on special Workforce Board initiatives -- such as Retooling and Multiple Pathways)?

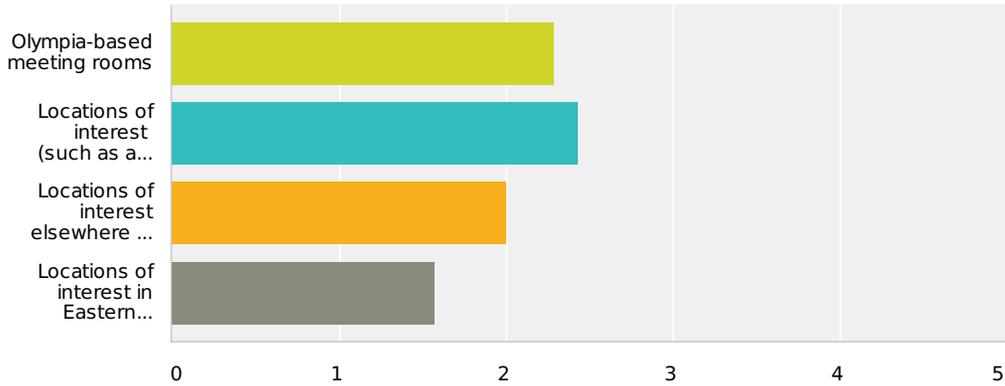
Answered: 7 Skipped: 0



	I don't like this	I can live with this	I prefer this	Total	Average Rating
Provide information on websites	42.86% 3	42.86% 3	14.29% 1	7	1.71
Regular emails such as a board listserve	0% 0	85.71% 6	14.29% 1	7	2.14
Virtual Meetings such as conference calls or webinars	14.29% 1	14.29% 1	71.43% 5	7	2.57
Pre-meeting memos with opportunity to ask questions at meeting but no presentation.	0% 0	42.86% 3	57.14% 4	7	2.57
Presentations at Board Meetings	14.29% 1	42.86% 3	42.86% 3	7	2.29

Q4 Please indicate your preference for meeting locations?

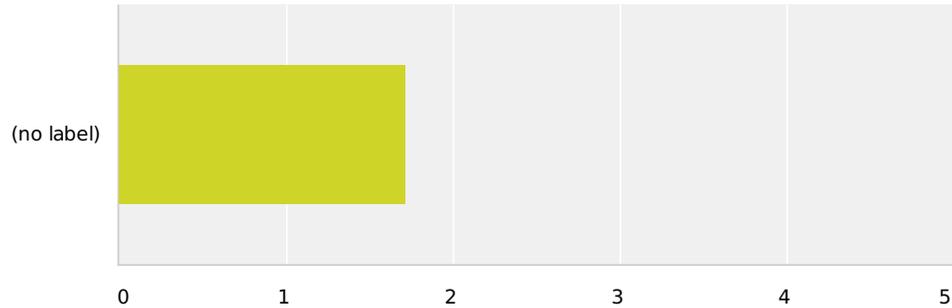
Answered: 7 Skipped: 0



	I don't like this	I can live with this	I prefer this	Total	Average Rating
Olympia-based meeting rooms	14.29% 1	42.86% 3	42.86% 3	7	2.29
Locations of interest (such as a school) in the Greater Seattle area	14.29% 1	28.57% 2	57.14% 4	7	2.43
Locations of interest elsewhere in Western Washington	16.67% 1	66.67% 4	16.67% 1	6	2.00
Locations of interest in Eastern Washington	42.86% 3	57.14% 4	0% 0	7	1.57

Q5 How likely would you attend a dinner with invited guests the evening before a Board Meeting

Answered: 7 Skipped: 0



	I don't like this	I can live with this	I prefer this	Total	Average Rating
(no label)	42.86% 3	42.86% 3	14.29% 1	7	1.71

Other Thoughts? (4)

#	Other Thoughts?	Date
1	Premeeting memos with opportunity to ask questions but no presentation should apply to research results.	4/2/2013 3:30 PM
2	Time and funding issue	3/20/2013 8:59 PM
3	I think this is a good option for folks who are coming from eastern washington where they have an overnight trip anyway. for Seattle folks, this probably wouldn't work.	3/18/2013 6:07 PM
4	With a challenging calendar, it would help to have a lot of advance scheduling.	3/18/2013 3:23 PM

**Q6 If Yes, how many times a year
would you be interested in doing
this?**

Answered: 3 Skipped: 4

#	Responses	Date
1	2	4/2/2013 3:30 PM
2	a few	3/27/2013 11:55 AM
3	1 or 2 times	3/18/2013 3:23 PM

Q7 Of the presentations you have experienced -

Answered: 6 Skipped: 1

Answer Choices	Responses
What did you like about them?	100% 6
What did you not like about them?	100% 6
Total Respondents: 6	

#	What did you like about them?	Date
1	Workforce of the future - Microsoft panel National Associations presentations Business Week - excellent presentation Apprenticeship presentation Diving School field trips	4/2/2013 3:30 PM
2	succint, germane to the work of the board, SMEs who can answer questions about the topic	3/27/2013 11:55 AM
3	Very good information	3/20/2013 8:59 PM
4	I like the ones on the economy of Washington state and the ones with the new staff folks on the legislature	3/18/2013 6:07 PM
5	Engaged conversations, Diver's institute site visit, data presentations, measure discussions	3/18/2013 3:23 PM
6	Questions being answered	3/18/2013 1:48 PM
#	What did you not like about them?	Date
1	Research results presentations not real helpful . . .could read memo in advance of meeting	4/2/2013 3:30 PM
2	too much information/data to have full discussion	3/27/2013 11:55 AM
3	Need to be more succinct with the presentation and information.	3/20/2013 8:59 PM
4	sometimes there is very little context. when you have business people listening in - you shouldn't assume they know what you are talking about.	3/18/2013 6:07 PM
5	Voting on measures without sufficient information is difficult	3/18/2013 3:23 PM
6	Too long and material discussed was directly from written material	3/18/2013 1:48 PM

Q8 What do you NEED most for Board Meetings to provide?

Answered: 6 Skipped: 1

#	Responses	Date
1	More interaction with WDCs, Other youth group presentations Updates/status on key board initiatives Action Items/Discussion High Skills High Wagegs strategy development and updates Focus on Workforce Board statutory requirements Legislative updates	4/2/2013 3:30 PM
2	Strategic discussions that influence and guide the development of the state workforce system.	3/27/2013 11:55 AM
3	The opportunity, uninhibited, to provide input and know that the input that is being given is taken seriously and respected.	3/20/2013 8:59 PM
4	outcomes and measurements.	3/18/2013 6:07 PM
5	Dialogue with board members. How do the discussions of the board connect to positive program outcomes?	3/18/2013 3:23 PM
6	Shorter duration of meetings. Action items grouped together. Federal budget updates. Actual outcomes and completion rates for state funded programs.	3/18/2013 1:48 PM

Q9 What would you find the most interesting and engaging at our Board meetings?

Answered: 5 Skipped: 2

#	Responses	Date
1	More business presentations - What programs work well for them, what are skill gaps. We would benefit from more employer engagement Hold one meeting/year at a WorkSource Center with tour. Hold one meeting a year at a college or specific training program Packet - Walk us through the packet at beginning of meetings and tell us why documents included.	4/2/2013 3:30 PM
2	Discussions on best practices, innovative ideas, and ways to support and improve how our state workforce system identifies and responds to meet the needs of our businesses and citizens.	3/27/2013 11:55 AM
3	A good mix of succinct presentations of data and programs with practical applications of the issues and programs that we discuss.	3/20/2013 8:59 PM
4	Best practices. Collaboration that works.	3/18/2013 6:07 PM
5	Additional focus on disadvantaged populations. Regular site visits	3/18/2013 3:23 PM

Q10 Are you interested in working with staff on a particular Board agenda item? Please describe?

Answered: 6 Skipped: 1

#	Responses	Date
1	Have AWB/Seattle chamber or other chambers present once a year on business concerns/priorities regarding workforce issues Presentations on successful workforce/training/youth programs. Learn "best practices" so we can develop successful strategies for other programs/strategic plans.	4/2/2013 3:30 PM
2	Workforce system design and structure - how our state system needs to transform and adapt to new budget and authorizing environment and remain effective in serving our customers Legislation - as legislation is crafted that affects the state system we need to respond and help ensure it is based upon and aligned with the strategic interests of our customers and stakeholders	3/27/2013 11:55 AM
3	I would like to have businesses present tot he board. Topics would be successful training programs, use of state programs (JSP, OJT, Worksource) and struggles they are experiencing with their workforce. I would be happy to work with the staff to recruit businesses to participate.	3/20/2013 8:59 PM
4	no - I'm involved to the extent I'd like to be involved.	3/18/2013 6:07 PM
5	Same as above. Perhaps we can arrange to provide an overview to the Board on: 1. high school graduation risks for DSHS cohort; 2. workforce attachments efforts (e.g. DVR, Workffirst, BFET origran(3/18/2013 3:23 PM
6	Community and Technical college outcomes and completion rates	3/18/2013 1:48 PM